

# HEALTH-PRO PHYSICAL THERAPY, INC.

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## NOTICE OF PRIVACY PRACTICES

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

Our commitment here at Health-Pro Physical Therapy is to serve our customers with professionalism and caring, being sure at all times to protect the privacy and security of all Protected Health Information.

During the course of serving your interests it may be necessary to share information with other Health Care Providers or Business Associates. The following are examples of instances where information may be shared:

- Submitting reports to your physician regarding your treatment.
- For payment purposes, we may submit your records to your insurance company.
- When durable medical equipment (eg: TENS unit) is ordered, we provide your information to the providing company so they can bill your insurance on your behalf.

We here at Health-Pro Physical Therapy are committed to obeying all Federal, State and Local laws and regulations regarding Privacy Practices. If any other uses or disclosures than the ones listed above are needed, information will only be released with the written authorization of the individual in question. This written authorization may be revoked at any time by the individual, as provided for by law.

For your convenience, a full copy of the Notice of Privacy Practices is posted on the wall in our waiting area.

If you have any questions or comments regarding your Protected Health Information, feel free to contact our Compliance Officer Sandy Schall, PT at 925-935-4866.

I have read and do understand the above Notice of Privacy Practices.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Patient or Legal Guardian)